



# Registration Form for a Design Facility in the Road Vehicle Certification System (RVCS)

## Design Facility Details

Legal Entity Name (Required)							
Conformance Body (if applic.)		ID (if known)					
Trading Name							
Australian Company Number or Registered Business Number (if applicable)							
Physical Address	Address						
	City/Suburb						
	State	Postcode					
	Country						
Postal Address	Address / PO Box						
	City/Suburb						
	State	Postcode					
	Country						
		Country	Area	Country	Area	Overseas Fax ?	<input type="checkbox"/>
Switchboard No.	( )	( )		Fax	( )	( )	
Email Address							

## Contact Details

Title		Surname			First Name		
Position in company							
		Country	Area	Country	Area	Overseas Fax ?	<input type="checkbox"/>
Phone	( )	( )		Fax	( )	( )	
Mobile				Email			

### Is this form being used to

register a new Design Facility?

**OR**

modify the details of an existing Design Facility?

*If so, complete all details except the Design Facility ID.*

*If so, provide the Design Facility ID below and complete only those entries which have changed. Leave all other entries blank.*

Design Facility ID

### Note

- The Department of Infrastructure and Regional Development (the Department recognises external conformance bodies (audit organisations) as suitable for conducting audits in place of the Department's own COP or TFI audits. A conformance body must be registered before it can be referenced on a facility registration form. The use of a conformance body is optional.

#### Privacy

The Department of Infrastructure and Regional Development (the Department) is collecting this information for the purposes of assessing your application under the *Motor Vehicle Standards Act 1989* (the Act) and Motor Vehicle Standards Regulations 1989. The Department will use this information to assist in deciding your application and informing compliance activities. Information may be disclosed to the Australian Customs and Border Protection Service; Australian Competition and Consumer Commission; state and territory consumer protection agencies; federal, state and territory law enforcement agencies; and state and territory vehicle registration authorities. The Department is not likely to disclose personal information to overseas recipients. The name and address of the applicant will be published as part of an approval, in accordance with subsection 10B(3) of the Act. Failure to provide the requested information may result in the Department being unable to assess the application, or the application being refused. The Department's on-line privacy policy contains information regarding complaint handling processes and how to access and/or seek correction of personal information held by the Department. The Privacy Officer can be contacted at [clientservice@infrastructure.gov.au](mailto:clientservice@infrastructure.gov.au) or on (02) 6274 7844.