



Registration Form for a Production Facility in the Road Vehicle Certification System (RVCS)

Production Facility Details

Legal Entity Name (Required)					
Conformance Body (if applic.)		ID (if known)			
Trading Name					
Australian Company Number or Registered Business Number (if applicable)					
Physical Address	Address				
	City/Suburb				
	State	Postcode			
	Country				
Postal Address	Address / PO Box				
	City/Suburb				
	State	Postcode			
	Country				
		Country Area	Country Area	Oversea's Fax?	<input type="checkbox"/>
Switchboard No.	() ()	Fax	() ()		
Email Address					

Contact Details at Facility

Title	Surname	First Name			
Position in company					
		Country Area	Country Area	Oversea's Fax?	<input type="checkbox"/>
Phone	() ()	Fax	() ()		
Mobile		Email			

Is this form being used to

- register a new Production Facility? **OR** modify the details of an existing Production Facility?

If so, complete all details except the Production Facility ID.

If so, provide the Production Facility ID below and complete only those entries which have changed. Leave all other entries blank.

Production Facility ID

Note

- The Department of Infrastructure and Regional Development (the Department) recognises external conformance bodies (audit organisations) as suitable for conducting audits in place of the Department's own COP or TFI audits. A conformance body must be registered before it can be referenced on a facility registration form. The use of a conformance body is optional.

Agent/Local Contact (where the facility is not located in Australia)

Title	Surname	First Name
Phone ()	Fax ()	
Mobile	Email	

Low volume, second stage and trailer production facility registration only

The following documents and assurances are to be provided:

- Organisational chart of the production facility is attached indicating the contact person is employed in the facility.
- The production facility has the necessary equipment to manufacture the relevant vehicles.
- The facility is located in a local government industrial or business zoning and not in a residential zoning.
- The facility is agreeable to auditing by the Vehicle Safety Standards branch.

I hereby certify that the information contained herein is complete and correct in all respects.

Name

Date

Position

Privacy

The Department of Infrastructure and Regional Development (the Department) is collecting this information for the purposes of assessing your application under the *Motor Vehicle Standards Act 1989* (the Act) and Motor Vehicle Standards Regulations 1989. The Department will use this information to assist in deciding your application and informing compliance activities. Information may be disclosed to the Australian Customs and Border Protection Service; Australian Competition and Consumer Commission; state and territory consumer protection agencies; federal, state and territory law enforcement agencies; and state and territory vehicle registration authorities. The Department is not likely to disclose personal information to overseas recipients. The name and address of the applicant will be published as part of an approval, in accordance with subsection 10B(3) of the Act. Failure to provide the requested information may result in the Department being unable to assess the application, or the application being refused. The Department's on-line privacy policy contains information regarding complaint handling processes and how to access and/or seek correction of personal information held by the Department. The Privacy Officer can be contacted at clientservice@infrastructure.gov.au or on (02) 6274 7844.